

MINUTES

Dane County Cities and Villages Association

September 30, 2020

ATTENDANCE:

Belleville:
Black Earth:
Blue Mounds:
Brooklyn:
Cambridge:
Cottage Grove: Trustee Melissa Ratcliff, Administrator Matt Giese
Cross Plains: Administrator Bill Chang
Dane:
Deerfield:
DeForest: President Judd Blau, Administrator Steve Fahlgren
Edgerton:
Fitchburg:
Madison:
Maple Bluff:
Marshall:
Mazomanie:
McFarland: President Brad Czebotar, Trustee Carolyn Clow
Middleton: Mayor Gurdip Brar, Administrator Mike Davis, Assistant
Administrator/Finance Director Bill Burns, Assistant City
Planning Director Mark Opitz
Monona: Mayor Mary O'Connor
Mount Horeb: Trustee Jason Fendrick
Oregon: Director of Planning and Zoning Elise Cruz
Rockdale:
Shorewood Hills:
Stoughton: Mayor Tim Swadley
Sun Prairie: Mayor Paul Esser
Verona:
Waunakee: Administrator Todd Schmidt
Windsor: President Bob Wipperfurth
Others Present: Forbes McIntosh, GPS/DCCVA
Ann Gryphan, GPS/DCCVA
County Executive Joe Parisi

Kathy Kuntz, Dane County Office of Energy & Climate
Change
Steve Steinhoff, Capital Area Regional Planning
Commission
Michael Mucha, Madison Metropolitan Sewerage District

1. **Call to Order.** The DCCVA membership meeting was called to order by V. of Windsor President Bob Wipperfurth at 5:03 p.m. The meeting was held virtually via Zoom technology. Twelve cities or villages were present, which is a quorum.
2. **Welcome Comments from the Virtual Host Community** (Village of Oregon). Elise Cruz, director of planning and zoning, (V. of Oregon) gave opening welcome comments. She briefed the members on things happening in Oregon, including the development of new affordable housing units.
3. **Guest Speakers – Dane County Executive Joe Parisi and Kathryn Kuntz, Dane County Office of Energy and Climate Change.** County Executive Joe Parisi briefed the members on the county's efforts toward sustainability and reducing emissions, including investments in solar projects and converting landfill methane gas into CNG transportation fuel. He discussed the development of the county's Climate Action Plan, developed over the course of a few years with input from stakeholders that included business leaders, builders, farmers and more. The plan was released this spring and is currently in the implementation phase. Kuntz provided more details about the Climate Action Plan, which has goals relating to energy use, commercial building energy use, water/per capita demand, solar goals, wind goals and more. She said the development of the plan was just the first step; there will also be implementation, monitoring of progress and identifying new initiatives to tackle emissions. Kuntz said the county held an event this summer to provide municipalities with more information about fleet conversation to CNG (compressed natural gas). She also reported that the state office of energy will soon announce another round of clean energy grants, which cities/villages are eligible to apply. The county also offers a Climate Champions Program, recognizing entities in Dane County leading on: energy, water, fleet practices, employee commuting, sustainable agriculture practices. They are seeking applications/nominations for Climate Champions.
4. **Approval of Minutes from Meetings of July 15, 2020.** Gurdip Brar (C. of Middleton) made a motion to approve the minutes as presented, seconded by Judd Blau (V. of DeForest) and approved on a voice vote.
5. **Treasurer's Report.** Treasurer Bill Burns (C. of Middleton) presented the financial report. Judd Blau (V. of DeForest) made a motion to approve the financial report, seconded by Gurdip Brar (C. of Middleton) and approved on a voice vote.

6. **Reports From External Committees/Boards/Commissions.**
 - a. **Lakes & Watershed Commission (Tracy Bailey):** Forbes McIntosh reported that a countywide illicit discharge ordinance is being proposed, which would give the county enforcement authority. McIntosh has heard that there is support from city/village planners for this but encourages elected officials to contact him if they have any questions/concerns/feedback about this issue.
 - b. **Capital Area Regional Planning Commission (Maureen Crombie, Heidi Murphy):** Forbes McIntosh reported that he sent a letter to CARPC before their last meeting and identified what he would describe as a lack of decorum at CARPC meetings. Steve Steinhoff (CARPC) also said CARPC staff continue to process service area applications and next week's meeting of a USA amendment for the City of Middleton. He also said CARPC is working on preparing a regional development framework and mapping, working with local municipalities to identify what growth will go where. CARPC is providing comprehensive planning assistance to Village of Mazomanie, and CARPC has planning assistance hours available for next year and has extended the application deadline for that; contact Steinhoff if interested.
 - c. **DaneCom Governing Board (Valerie Zisman, Abigail Lowery, Melissa Ratcliff):** No report.
 - d. **Madison Area Transportation Planning Board/Greater Madison MPO (Mark Opitz, Doug Wood, Dorothy Krause):** Mark Opitz (C. of Middleton) said the MPO has been rebranded and is now known as the Greater Madison MPO. The MPO recently held a public hearing on transportation improvement program. It also conducted a remote work survey in June, to assess the impact of COVID-19 on telework in Dane County. He said the impact of increased demand for working at home could have implications on future travel patterns in Dane County.
 - e. **Yahara CLEAN Compact Steering Committee (Carolyn Clow):** Carolyn Clow (V. of McFarland) reported that a consultant has been hired to help move this forward. Clow recently took on the role as engagement subcommittee chairperson, working to better engage more communities.
7. **CARPC Nomination/Appointment:** DCCVA has one vacancy on the Capital Area Regional Planning Commission. Mary O'Connor (C. of Monona) reported that two people applied for this post: Brett Schumacher (C. of Stoughton) and Jim Schuler (V. of Maple Bluff). The DCCVA Nominating Committee interviewed both applicants and found them both to be strong applicants. The committee is recommending Jim Schuler be appointed to CARPC on behalf of DCCVA. Mary O'Connor (C. of Monona) made a motion to approve the appointment of Jim Schuler to CARPC for the remainder of Bruce Stravinski's term (through spring 2023), seconded by Brad Czebotar (V. of McFarland) and approved on a voice

vote. Other DCCVA members publicly thanked both applicants for expressing interest in serving.

8. **DCCVA Wage Market Survey.** Ann Gryphan (DCCVA) reported that DCCVA has created a work group to study the feasibility of DCCVA commissioning a wage survey of key municipal positions within Dane County, as well as wages in comparable communities outside of Dane County. The work group issued a Request for Information, then a resulting Request for Proposals for consultants to help with this survey. DCCVA received two RFP responses; both come with a cost of approximately \$15,000 to conduct the survey. DCCVA members reviewed both RFP responses and discussed whether to spend the money on the wage survey. Members expressed an interest in moving forward with the wage survey. Brad Czebotar (V. of McFarland) made a motion to engage GovHR to conduct the wage survey for DCCVA, seconded by Judd Blau (V. of DeForest) and approved on voice vote.
9. **DCCVA 2021 Budget.** Bill Burns (C. of Middleton), DCCVA treasurer, presented a draft 2021 DCCVA budget. It includes no dues increases. The 2021 proposed budget will be amended to include the \$15,500 cost of the wage survey that was just agreed upon. Burns said he expects the cost of that survey to be split over two years, partial payment in 2020 and remainder in 2021. Paul Esser (C. of Sun Prairie) made a motion to approve the 2021 DCCVA budget as presented with the addition of the wage survey consultant fee, seconded by Gurdip Brar (C. of Middleton) and approved on a voice vote.
10. **County Board Redistricting.** Forbes McIntosh said the county board has started the process of county board redistricting, something that happens every 10 years following the release of the latest census data. A county redistricting commission is being put together to recommend possible changes to the county board size and district lines. Similar redistricting efforts will take place at the state level. The county board is expected to approve a tentative county board redistricting plan in June 2021. An ordinance amendment has been introduced in the county board to reduce the county board size from 37 supervisory districts to 35 supervisory districts. McIntosh said the Dane County Towns Association is opposed to this reduction. No action was taken by DCCVA on the issue.
11. **COVID-19 General Discussion.** The membership held a general discussion about the COVID-19 pandemic. Judd Blau (V. of DeForest) and other members requested that county and state health officials share COVID-19 data on individual communities. Forbes McIntosh said he can request that data, although officials have not been forthcoming on releasing it in the past.
12. **Election 2020 General Discussion.** No discussion.

13. Update on DCCVA/DCTA Joint Meeting. Bob Wipperfurth (V. of Windsor) reported that the leadership from DCCVA and Dane County Towns Association met virtually on Sept. 9. They agreed to move forward with rescheduling the shared services workshop that had been canceled earlier this spring due to the pandemic. It will be held later this year virtually and will be limited to 1.5 hours in length. Watch for future details.

14. Legislative Update. No items to report.

15. Other Items/New Business

- a. Todd Schmidt (V. of Waunakee) encouraged people to participate in the upcoming League of Wisconsin Municipalities virtual conference.

16. Next Meetings.

- Wednesday, Nov. 18, 2020, 12 p.m.

17. Adjourn. Gurdip Brar (C. of Middleton) made a motion to adjourn the meeting at 6:59 p.m., seconded by Paul Esser (C. of Sun Prairie), and approved on a voice vote.