

MINUTES

Dane County Cities' and Villages' Association

September 25, 2013

ATTENDANCE:

Belleville:
Black Earth:
Blue Mounds:
Brooklyn: President Nadine Walsten
Cambridge:
Cottage Grove: President Diane Wiedenbeck, Trustee Harvey Potter
Cross Plains:
Dane:
Deerfield: President Greg Frutiger, Administrator Elizabeth McCredie
DeForest: Administrator Steve Fahlgren
Edgerton:
Fitchburg: Administrator Tony Roach
Madison: Government Relations Officer Nick Zavos
Maple Bluff:
Marshall: Administrator Sue Peck
Mazomanie:
McFarland: Administrator Don Peterson
Middleton: Mayor Kurt Sonnentag
Monona: Mayor Bob Miller
Mount Horeb:
Oregon: President Steve Staton, Administrator Mike Gracz
Rockdale:
Shorewood Hills:
Stoughton: Mayor Donna Olson
Sun Prairie:
Verona: Mayor Jon Hochkammer
Waunakee: Village President John Laubmeier
Others Present: Forbes McIntosh and Ann Gryphan, GPS/DCCVA
Andrew Disch, Madison Area Builders Association
Kamran Mesbah, Capital Area Regional Planning Commission
Chad Fleck, DaneCom
Pam Dunphy, Dane County Highway Department

1. **Call to Order.** The business meeting was called to order at 5:08 p.m. at the Village of Oregon Village Hall. A quorum was present with 14 member communities represented. Steve Staton, Oregon Village Board President, welcomed everyone to the meeting.
2. **Approval of Minutes.** The minutes from the last DCCVA meeting on July 24, 2013, were not yet available.
3. **Financial Report.** The financial report was included in members' packets. Treasurer Bill Burns was not in attendance at today's meeting. President Jon Hochkammer briefly reviewed the finances, which included \$49,355 in revenues YTD (of this \$46,480 was in dues revenue), and \$32,045.03 in expenses YTD.
4. **Transportation Guest Speakers.**
 - Bill Schaefer of Madison Area Transportation Planning Board. Schaefer gave an update on a number of initiatives/projects within the MPO.
 - a. The Madison Transit Corridor Bus Rapid Transit Study is underway, and MPO adopted a resolution moving to next phase of study. It will examine things such as a higher-capacity transit service in area, possible extensions/routes. Next they will look more at design and identify a starter system. They are working with the City of Madison in preparing for that. Having express routes is dependent on a new funding source.
 - b. In another project, they are looking at coordinated public transit - human services transportation plan for Dane County, focusing on services for seniors/disabled/low income. Action is expected on this at the Oct. 2 MPO board meeting.
 - c. The final transit study they're doing is Metro transit bus size study, looking at diversifying the bus fleet to service smaller markets or bigger buses to help with overcrowding.
 - d. They're in the process of finishing updating the roadway functional classification system. FHWA is asking state DOTs to work with MPOs to update the functional classification of roadways after each Census and change to the urbanized area boundaries. This was done last time in 2004. The functional classification of a roadway has funding and planning and design implications.
 - e. One effort getting underway is updating the bicycle transportation plan, a comprehensive update to the 2000 plan. This will be of great value to those communities that haven't developed their own bicycle plan. It includes prioritizing projects for future funding.
 - f. Next year they will be working on regional intelligent transportation systems (ITS) plan. The state has a plan for the freeway system, this would supplement that and would look at local arterial system, signal priority, traffic control, parking management, data collection, traveler information,

etc. The implementation plan will be developed with a prioritized list of ITS projects over the next 5-10 years.

- g. MPO is involved with WisDOT's major corridor studies, including Highway 51 McFarland to Stoughton, among many others. The draft document on this project will be available soon.
- h. The MPO is considering changes to its policy regarding board membership and voting structure. MPO is required to consider changes to the technical committee structure as well as the policy board in light of the expanded MPO planning area.
- Forbes McIntosh asked when DCCVA should provide input/comments on some of these issues. Schaefer responded that MPO will talk further on the board membership/voting structure change at its November or December meeting but would accept comments in the meantime. McIntosh suggested that perhaps DCCVA could vote on a proposal at its November meeting.
- During discussions about funding for local road projects, Hochkammer said he has been hearing that municipalities will be lucky to keep federal funding at the same level and expects there will be no increases. Hochkammer said we have to make sure that state officials know that transportation funding is a priority in the state – and increasing the gas tax and going back to indexing won't be enough, it's crucial that we support transportation funding.
- Pam Dunphy of Dane County Department of Public Works, Highway and Transportation.
 - On Oct. 10 the RIP projects are due into Dane County. Those projects come to them, and they get them ready for the Oct. 24 meeting where communities come in and decide what projects move forward.
 - The county is going to be concentrating on completion of the CTH-M and PD corridor between Verona, which will be a big project.
 - How do you get a project in a funding program? Dunphy said they usually send information to clerks – and copy the administrator/president – in February. That information must be returned no later than April to start the following year.
 - Hochkammer inquired about the condition of bridges on county roads in Dane County. Dunphy replied that they're in pretty good condition. They are more than utilizing their program funds, they're actually in the hole, and hopefully they'll be able to keep working/going over their allotment to get these bridges done.
 - Dunphy also gave a brief about the county's jurisdictional transfer policy.
 - She reported that the county executive's 2014 budget will come out next week.

5. CARPC Update.

- Kamran Mesbah gave an update on the Capital Area Regional Planning Commission.
 - The Dane County Regional Planning Conference will be held on Oct. 30 in Madison.
 - Work on Future Urban Development Areas will continue but at a slower pace in the future, due to the end of a grant and resulting loss of staff in February.

- Mesbah gave an update on the CARPC budget. The newest budget continues an annual \$125,000 deficit. By mid-2015 CARPC will experience a cash flow issue if nothing changes. Other revenue sources have been investigated, but it will be up to the Commission to decide what programs to cut if the budget issues are not resolved. CARPC is starting to experience staff turnover due to fiscal uncertainty. There was some discussion about cities/villages paying to fund an urban planner position which is currently being funded by a HUD grant.
- In related news, it was announced that CARPC member Middleton Mayor Kurt Sonnentag has resigned from his seat on the Capital Area Regional Planning Commission. DCCVA will begin soliciting for nominations to fill the seat. It is expected that DCCVA will vote from among the nominees at the Nov. 20 DCCVA membership meeting.

6. **DaneCom Update.**

- Chad Fleck, DaneCom administrator, gave an update on the implementation of DaneCom in Dane County. DaneCom is a radio system including mutual aid and warning system that will operate throughout the county.
 - Fleck said the budget development has been difficult previously with DaneCom, calling it a “moving target” - but estimated costs have slowed down to get meaningful estimates. Fleck briefly review the cost estimates for 2012-2018.
 - The go-live date is Dec. 3. Radios that are not reprogrammed are not going to work come Dec. 3.
 - Testing of the system is currently underway. Dane County and Harris representatives will be doing in-depth testing throughout the county in coming days. They will travel prescribed routes throughout the county, testing the system at many points. Fleck said this will be huge undertaking and invited others to help with the testing. Fleck said he is confident that the system is going to perform very well.

7. **EMS Insurance Changes.** Forbes McIntosh reported that the Department of Revenue has laid out in a memo that municipalities in Dane County can adjust their levies in 2014 to reflect cost-shifting from the county relating to EMS insurance coverage. McIntosh also suggested that it might also be used by cities and villages to seek levy limit adjustments for annual maintenance and operating costs when jurisdictional transfer of roads occur.

8. **Other guest speakers/topcs.**

- a. **Ted DeDee, Overture Center president/CEO:** Ted DeDee, who has served as president/CEO for the past 17 months, discussed the economic benefits throughout Dane County from the Overture Center. Although the building is located downtown Madison, the entire county benefits via job creation, cultural opportunities, patronage of restaurants throughout the county prior to Overture Center events, educational programs for schools and much more.
- b. **Liquor control initiatives.** Oregon Village President Steve Staton briefed the membership on liquor control ordinances passed in Oregon. Staton said studies

suggest that there is a problem with alcohol consumption in the state of Wisconsin, and municipalities can do more to address this than simply approve/deny liquor licenses. Oregon's ordinance includes institutionalized compliance checks and also tightens the standards for issuing a liquor license. The village also has a "social host" ordinance that prohibits events or parties where underage alcohol consumption is taking place, and places responsibility on the "host" even in cases where they are not present, i.e. parents of underage drinkers. Staton said there is much that a municipality can do to restrict the sale and consumption of alcohol, and he distributed copies of the Village of Oregon's ordinances.

- c. **MMSD.** The Madison Metropolitan Sewerage District has proposed sewer service rate increases of more than 6% in 2014. McIntosh reported that legislation might be introduced in the state Legislature soon that would change the governance structure of MMSD.

9. **Legislative Update.** Due to lack of time, McIntosh did not give a legislative update, but referred members to the legislative handout that was included in members' packets.

10. **Other Business.**

- a. **Next meeting:** The City of Madison had been approached to host the November DCCVA meeting, but needs to postpone until January. Another host site for the 12 p.m. Nov. 20 meeting is being sought. Mayor Sonnentag volunteered to have the City of Middleton host the Nov. 20 meeting.

11. **Adjourn.** The meeting adjourned at about 7:30 p.m.