

MINUTES

Dane County Cities and Villages Association

July 17, 2019

ATTENDANCE:

Belleville:
Black Earth:
Blue Mounds:
Brooklyn:
Cambridge:
Cottage Grove: Trustee Melissa Ratcliff, Trustee Sarah Valencia,
Trustee Heidi Murphy
Cross Plains:
Dane: President Roger Schmidt
Deerfield:
DeForest: President Judd Blau, Administrator Steve Fahlgren
Edgerton:
Fitchburg: Mayor Aaron Richardson
Madison: Deputy Mayor Leslie Orrantia
Maple Bluff:
Marshall: Administrator Adam Ruechel
Mazomanie:
McFarland:
Middleton: Mayor Gurdip Brar, Assistant Administrator/Finance
Director Bill Burns
Monona: Mayor Mary O'Connor
Mount Horeb: Trustee Jason Fendrick, Administrator Nic Owen
Oregon:
Rockdale:
Shorewood Hills:
Stoughton: Mayor Tim Swadley
Sun Prairie: Mayor Paul Esser
Verona:
Waunakee: Administrator Todd Schmidt
Windsor: President Bob Wipperfurth
Others Present: Ann Gryphan, GPS/DCCVA
Larry Palm, Capital Area Regional Planning Commission

Guest speakers: Doug Voegeli and John Hausbeck, Public Health Madison Dane County

1. **Call to Order.** The DCCVA membership meeting was called to order by V. of Windsor President Bob Wipperfurth at 12:05 p.m. at Martinson Hall in the Village of Mount Horeb. A quorum was present with 13 member communities represented.
2. **Approval of Minutes.** DCCVA members reviewed the minutes from the last meeting on May 1, 2019. Gurdip Brar (C. of Middleton) made a motion to accept the minutes, seconded by Paul Esser (C. of Sun Prairie) and approved on a voice vote.
3. **Financial Report.** Treasurer Bill Burns (C. of Middleton) gave a financial report. The membership reviewed the written financial report. At the next DCCVA meeting, members will likely be discussing the budget for future years and the appropriate fund balance. Steve Fahlgren (V. of DeForest) made a motion to approve the financial report as written, seconded by Judd Blau (V. of DeForest) and approved on a voice vote.
4. **Comments from the Host Community.** Village of Mount Horeb Administrator Nic Owen welcomed everyone to Mount Horeb. In 2016, the village created a TIF district. Duluth Trading Company moved its headquarters to Mount Horeb's downtown and the company has about 100 jobs there.
5. **Guest Speaker – Doug Voegeli and John Hausbeck, Public Health Madison and Dane County.** Doug Voegeli gave a presentation about short-term rental licensing in Dane County. He said the agency's functions include: licensing for swimming pools, hotels/motels, restaurants, animals services, well and septic regulation enforcement, and West Nile virus control and surveillance. Voegeli said there are 798 advertised tourism rooming houses (short-term rentals, such as AirBNB) in Dane County but only 236 are licensed, with only 25 licensed outside of the City of Madison. What they are seeing is the houses are usually in the middle of a residential area and neighbors complain about noise, traffic, parking, illicit activities, etc. Voegeli said his agency must issue tourist rooming house licenses if they meet the criteria, but problems might arise after the license is issued. The agency can then issue conditions for them to continue operating, relating to health and safety, but the agency does not necessarily look at local zoning or planning when the licenses are issued. But Voegeli said he wants to work with the local municipalities on this issue, which is becoming bigger. They are also starting to let municipalities know when a tourist rooming house license is issued. John Hausbeck said the agency also handles dangerous animal services. The agency is available to provide those services for local municipalities, such as

investigating dangerous animal complaints and making enforcement orders to the owner, but the municipality would need to pass a resolution in advance granting authority to their agency and making an agreement between the city/village and the public health agency. Cities and villages already have dangerous animal ordinances in place and is usually up to the chief of police to enforce those ordinances, unless the city/village wants to give the authority to public health to take care of those issues.

6. **Nominations for Appointments/Reappointments (CARPC).** Heidi Murphy, Village of Cottage Grove trustee, was nominated to serve on the Capital Area Regional Planning Commission, to replace City of Fitchburg Alder Tony Hartmann, who did not seek re-election to his alder seat this spring. The new term is for three years, to expire in May 2022. Bob Wipperfurth said he and Forbes McIntosh met with Heidi and support her nomination. Judd Blau (V. of DeForest) made a motion to approve the nomination of Heidi Murphy to CARPC, seconded by Gurdip Brar (C. of Middleton) and approved on a voice vote.
7. **Approval of Nominating Committee.** Bob Wipperfurth appointed the following to the DCCVA Nominating Committee: Mary O'Connor, City of Monona; Roger Schmidt, Village of Dane; Brad Czebotar, Village of McFarland. Gurdip Brar (C. of Middleton) made a motion to confirm the Nominating Committee, seconded by Paul Esser (C. of Sun Prairie) and approved on a voice vote.
8. **Reports From External Committees/Boards/Commissions.**
 - a. **Lakes & Watershed Commission:** No report.
 - b. **Capital Area Regional Planning Commission:** No report from appointees.
 - c. **DaneCom Governing Board:** Melissa Ratcliff (V. of Cottage Grove) reported that she did a tour and sit-along with 911, but no DaneCom Governing Board meeting was held recently. She will have an update at the next DCCVA meeting.
 - d. **Madison Area Transportation Planning Board:** No report.
 - e. **Madison Metropolitan Sewerage District:** No report. Ann Gryphan noted that there is one commissioner seat up for appointment or re-appointment this fall (Commissioner Ken Clark) by the Executive Council of Cities and Village Served by MMSD. Ken Clark has indicated that he is willing to serve for another term. Other nominations are being accepted through 5 p.m. Friday, Sept. 13, from chief elected officials from cities/villages served by MMSD, excluding City of Madison, which has its own appointments.
9. **CARPC Budget and Personnel Panel.** Bob Wipperfurth gave an update on the recent CARPC BPP action to increase the county levy for CARPC by \$60,000, to provide a 3.5% pay raise to CARPC staff. The vote was 2 yes (Wipperfurth, Jerry Derr), 1 no (Joe Parisi) and 1 abstain (Satya Rhodes-Conway). Because the bylaws

require a majority vote for passage, there are differing interpretations on whether the 2-1-1 vote constitutes a majority and therefore whether the measure passed or failed. Larry Palm, CARPC executive chair, provided the interpretation that the BPP failed to provide a recommendation and as there was no recommendation from the BPP, CARPC staff will move forward with its proposed budget, seeking the \$60,000 levy increase. Larry Palm also noted that CARPC is charged to create a land use plan for the region and the Greater Madison Vision survey that was recently conducted was one step in gathering input for that land use plan. Bob Wipperfurth said he would like to see the CARPC BPP move forward productively in the future with an end to stalemates between the various parties.

10. Legislative/Budget Update.

- a. Bob Wipperfurth reported that the governor issued his partial vetoes on the 2019-21 budget bill, then signed it into law on July 3. Wipperfurth also reported that he testified against two transportation bills recently (AB 277, exemption from local zoning ordinances for transportation aggregate and concrete production sites, and AB 283, requiring a local referendum for a wheel tax). Although a number of other transportation bills are moving forward, these two bills appear to be halted by the legislative committee due to concerns from some committee members.

11. Other New Business. Gurdip Brar (C. of Middleton) asked what else DCCVA could be doing to be more impactful and asked for input from members. Bob Wipperfurth suggested DCCVA get more involved in stormwater/flooding solutions.

12. 2019 Meetings.

- a. The remaining 2019 DCCVA meeting dates are:
 - Wednesday, Sept. 18, 5 p.m. (City of Middleton).
 - Wednesday, Nov. 13, 12 p.m. (City of Monona)

13. Adjourn. Gurdip Brar (C. of Middleton) made a motion to adjourn at 1:14 p.m., seconded by Roger Schmidt (V. of Dane) and approved on a voice vote.