

MINUTES

Dane County Cities and Villages Association

May 8, 2024

ATTENDANCE:

Belleville:
Black Earth:
Blue Mounds:
Brooklyn: Trustee David Berland
Cambridge: President Mark McNally
Cottage Grove:
Cross Plains:
Dane: Trustee Roger Schmidt, Trustee Julie McKiernan
Deerfield:
DeForest: Administrator Bill Chang
Edgerton:
Fitchburg: Mayor Julia Arata-Fratta, Alder Gabrielle Gerhardt
Madison: Alder Regina Vidaver
Maple Bluff: Trustee Jim Schuler
Marshall:
Mazomanie:
McFarland: President Carolyn Clow
Middleton: Alder Lisa Janairo, Finance Director Bill Burns
Monona: Mayor Mary O'Connor, Alder Doug Wood
Mount Horeb: President Ryan Czyzewski, Trustee Brett Halverson,
Trustee Cathy Scott, Trustee Marc Schellpfeffer
Oregon: President Phil Van Kampen, Trustee Amanda Peterson,
Trustee Lynn McDaniel, Trustee Tim Higgins
Rockdale:
Shorewood Hills:
Stoughton: Mayor Tim Swadley
Sun Prairie: Mayor Paul Esser, Administrator Aaron Oppenheimer
Verona: Alder Patrick Lytle
Waunakee: Trustee Joe Zitzelsberger
Windsor: President Bob Wipperfurth
Others Present: Forbes McIntosh, GPS/DCCVA
Ann Gryphan, GPS/DCCVA
County Board Chair/Acting County Executive Patrick Miles

Zach Vruwink, League of WI Municipalities
State Rep. Melissa Ratcliff
State Sen. Melissa Agard

1. **Welcome and Roll Call.** The DCCVA membership meeting was called to order by DCCVA President Bob Wipperfurth (V. of Windsor) at 6:45 p.m. The annual meeting was held in person at Buck and Honey's in the Village of Mount Horeb. Seventeen cities and villages were present, which was a quorum.
2. **Approval of Minutes from Meeting of March 6, 2024.** Paul Esser (C. of Sun Prairie) made a motion to approve the minutes, seconded by Carolyn Clow (V. of McFarland) and approved on a voice vote.
3. **Treasurer's Report.** Treasurer Bill Burns (C. of Middleton) reviewed the financial statements. Mayor Tim Swadley (C. of Stoughton) thanked Burns for his service to DCCVA as treasurer. Roger Schmidt (V. of Dane) made a motion to approve the treasurer's report, seconded by Tim Swadley (C. of Stoughton) and approved on a voice vote.
4. **Introductions and Welcome From Host Community.** Bob Wipperfurth invited all attendees to introduce themselves. Village of Mount Horeb President Ryan Czyzewski then gave welcome comments. Czyzewski thanked cities/villages for their support following last week's incident at the Mount Horeb Middle School. He encouraged municipal leaders to prepare and review their emergency action plans. He also stressed the importance of child care, economic development and affordable housing in a community.
5. **Year in Review.** Bob Wipperfurth gave a Year in Review president's message. He noted the training for newly elected officials co-hosted by DCCVA and DCTA in May 2023, the virtual roundtable discussions that were held over the past year, the guest speakers at the DCCVA meetings, meetings held between DCCVA leadership and DCCVA appointees in 2023, DCCVA lobbying registrations on certain bills, DCCVA representative on various boards/councils and other things.
6. **Election of Officers.** The membership held DCCVA Executive Committee elections for 2024-25. DCCVA President Wipperfurth said that Treasurer Bill Burns will be stepping down from that post, leaving a vacancy. Wipperfurth said Aaron Oppenheimer, City of Sun Prairie administrator, expressed a willingness to serve as Treasurer, in which case Sun Prairie Mayor Paul Esser would also step down from the Executive Committee.
 - a. **President:** President Phil Van Kampen (V. of Oregon) made a motion to nominate President **Bob Wipperfurth** (V. of Windsor) as DCCVA President

for 2024-25, seconded by President Mark McNally (V. of Cambridge) and approved on a voice vote.

- b. **Vice President:** Trustee Amanda Peterson (V. of Oregon) made a motion to nominate President **Carolyn Clow** (V. of McFarland) as DCCVA Vice President, seconded by Alder Gabrielle Gerhardt (C. of Fitchburg) and approved on a voice vote.
- c. **Secretary:** Finance Director Bill Burns (C. of Middleton) made a motion to nominate Alder **Lisa Janairo** (C. of Middleton) as DCCVA Secretary, seconded by Mayor Mary O'Connor (C. of Monona) and approved on a voice vote.
- d. **Treasurer:** Trustee Roger Schmidt (V. of Dane) made a motion to nominate Administrator **Aaron Oppenheimer** (C. of Sun Prairie) as DCCVA Treasurer, seconded by Mayor Julia Arata-Fratta (C. of Fitchburg) and approved on a voice vote.
- e. **Past President or Member at Large:** President Carolyn Clow (V. of McFarland) nominated Mayor **Tim Swadley** (C. of Stoughton) to the Member-At-Large seat, seconded by Mayor Julia Arata-Fratta (C. of Fitchburg) and approved on a voice vote.

7. **Recognition of Outgoing Executive Committee Members.** Wipperfurth thanked Mayor Paul Esser (C. of Sun Prairie) for his service as DCCVA Secretary and Finance Director Bill Burns (C. of Middleton) for his service as DCCVA Treasurer and presented them with plaques.

8. **Appointment of Nominating Committee.** Bob Wipperfurth said Monona Mayor Mary O'Connor, Oregon President Phil Van Kampen and DeForest President Jane Cahill Wolfgram have agreed to serve on the DCCVA Nominating Committee for 2024-25. Amanda Peterson (V. of Oregon) made a motion to confirm the nominations of O'Connor, Van Kampen and Cahill Wolfgram to the DCCVA Nominating Committee, seconded by Gabrielle Gebhardt (C. of Fitchburg) and approved on a voice vote.

9. **Appointments to External Committees.**

- a. Capital Area Regional Planning Commission. The term of Maureen Crombie on CARPC expires this spring. Nominations for this appointment/reappointment were due to the DCCVA office by April 19. Crombie was nominated by her chief elected official to serve for another three-year term. Paul Esser (C. of Sun Prairie) made a motion to accept the nomination of Maureen Crombie to the Capital Area Regional Planning Commission for a three-year term, seconded by Jim Schuler (V. of Maple Bluff) and approved on a voice vote.

10. **Legislative Update.** Forbes McIntosh gave a legislative update. He said the state Capitol is now in elections mode. He also noted the importance of cities/villages

filing the required reports for the new state maintenance of effort reporting. Starting this year and as part of the shared revenue increases under [2023 Wisconsin Act 12](#), municipalities and counties must certify to DOR that the law enforcement, fire and EMS services provided in 2024 are on-pace to be at least equivalent to the level of service provided in 2023. Failure to do so will be subject to a penalty reducing the county and municipal aid payment and the new supplemental county and municipal aid payment by 15 percent the following year. McIntosh also encouraged municipalities to submit proposals to the La Follette School of Public Affairs, which has a program where grad students work on cost-benefit analysis projects on behalf of other entities. This year's application deadline is May 17. McIntosh also noted that Madison Metropolitan Sewerage District Director and Chief Engineer Michael Mucha is retiring in coming weeks.

11. Next DCCVA Meetings:

- Wednesday, July 10, 2024, 12 p.m. – Virtual (Host TBD)
- Wednesday, Sept. 18, 2024, 5 p.m. – In person (Dane Village Hall, Dane)
- Wednesday, Nov. 13, 2024, 12 p.m. – Virtual (Hosted by City of Sun Prairie)

12. Other Business. Wipperfurth said that DCCVA commissioned a municipal wage study a few years ago (2020-21) and asked the membership if there is interest in having the wage study done again with updated information. The membership agreed to do that. Wipperfurth said DCCVA will move forward with that, based on interest expressed by members.

13. Adjournment. Regina Vidaver (C. of Madison) made a motion to adjourn at 7:32 p.m., second by Mark McNally (V. of Cambridge) and approved on a voice vote.