

MINUTES

Dane County Cities' and Villages' Association

May 2, 2012

ATTENDANCE:

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| Belleville – | President Howard Ward |
| Black Earth – | Administrator Marc Dennison |
| Blue Mound – | |
| Brooklyn – | President Nadine Walsten |
| Cambridge – | Trustee Jeff Leoni |
| Cottage Grove – | President Diane Wiedenbeck |
| Cross Plains – | Administrator/Clerk-Treasurer Matt Schuneke |
| Deerfield – | Trustee Greg Frutiger, Administrator Patrick Vander Sanden |
| DeForest – | President Judd Blau, Administrator Steve Fahlgren |
| Edgerton – | |
| Fitchburg – | Mayor Shawn Pfaff, Administrator Tony Roach |
| Madison – | Aldersperson Larry Palm |
| Marshall – | President Marlin Hensler Jr., Trustee Joann Cripps |
| Mazomanie – | Clerk/Treasurer Sue Dietzen |
| McFarland – | President Mike Harried, Administrator Don Peterson |
| Middleton – | Mayor Kurt Sonnentag, Finance Director/Asst. Administrator John Lehman |
| Monona – | Mayor Bob Miller, Administrator Patrick Marsh |
| Mount Horeb – | |
| Oregon – | Administrator Mike Gracz |
| Shorewood Hills – | |
| Stoughton – | Mayor Donna Olson, City Clerk Nick Probst |
| Sun Prairie – | Aldersperson Hariah Hutkowski, Aldersperson Steve Villand, Interim Administrator Margaret Powers |
| Verona – | Mayor Jon Hochkammer, Administrator Bill Burns |
| Waunakee – | President John Laubmeier, Administrator Todd Schmidt |
| Others Present – | Forbes McIntosh, Jeff Schoenfeldt and Ann Gryphan, GPS/DCCVA Kamran Mesbah, Capital Area Regional Planning Commission Ronda Hensler, wife of Marlin Hensler Jr. |

1. **Call to Order.** The business meeting was called to order at 7:20 p.m. at the Great Dane Pub and Brewing Co. in the City of Madison. A quorum was present with 20 member

communities represented. DCCVA President Jon Hochkammer and Madison Alderperson Larry Palm welcomed everyone to the meeting.

2. Year in Review.

- a. DANECOM: Hochkammer reported that stakeholders have come to an agreement with Dane County on DaneCOM and has come to a workable solution that in the end will be good for Dane County. All DCCVA member municipalities that passed the original DaneCOM agreement have approved the amendment.
- b. CARPC: Hochkammer reported that there is not a lot of agreement among stakeholders about the Capital Area Regional Planning Commission. One thing that is agreed upon, however, is that the structure is not functional. Watch for upcoming meetings to further discuss changing CARPC governance. He also said that relocation of the CARPC office is not going to happen this year.
- c. Public Affairs Forum: Many area municipal leaders participated recently in a forum sponsored by the Dane County Council of Public Affairs. Hochkammer said it was well-attended and included very healthy discussions among local leaders - something we need to do on a regular basis and demonstrate cooperation among municipalities.
- d. Cost-sharing: Bob Miller, mayor of City of Monona, said he is interested in pursuing cost-sharing agreements in an attempt to help DCCVA members save money for their municipalities. Some possible ideas for cost-sharing are: joint purchasing, sharing of personnel such as human resources, public safety equipment purchases, etc. Other communities that have implemented this are finding 15-20 percent cost-savings, according to Miller. The membership expressed support for this, and Miller and DCCVA Executive Committee will plan to explore this idea further. In related news, the City of Verona plans to offer a Department of Revenue Board of Review training and invite other DCCVA members to participate.
- e. Steering committees: DCCVA is seeking members to serve on steering committees, specifically for a legislative steering committee to help develop DCCVA's legislative platform. Anyone who is interested in serving can contact Forbes McIntosh or Jon Hochkammer.

3. Election of Officers. The membership held elections for the 2012-13 DCCVA officers.

- a. President: Jon Hochkammer was nominated to serve as president, motion seconded and approved on a voice vote.
- b. Vice President: Kurt Sonnentag was nominated to serve as vice president, motion seconded and approved on a voice vote.
- c. Secretary: Don Peterson was nominated to serve as secretary, motion seconded and approved on a voice vote.
- d. Treasurer: Bill Burns was nominated to serve as treasurer, motion seconded and approved on a voice vote.

- e. Past President/At-Large: Hochkammer explained that this position used to be held solely by a DCCVA past president, however DCCVA amended its bylaws recently to allow an at-large member to serve, since there were no past presidents since involved in DCCVA. Donna Olson was nominated to serve as Officer At-Large, motion seconded and approved on a voice vote.
4. **Appointment of Nominating Committee.** Hochkammer explained that DCCVA keeps a nominating committee in place in the event that there are more nominees than DCCVA positions. Donna Olson, John Laubmeier and Steve Staton were nominated to the nominating committee, seconded and approved on a voice vote.
 5. **Treasurer's Report.** Bill Burns referred to a print handout of the treasurer's report, which shows a 2012 budget of \$49,455 in both revenues and expenses. DCCVA currently has a total account balance of \$55,585.25. The report also showed 2012 membership dues collected, with Burns noting that Rockdale and Maple Bluff are not currently DCCVA members.
 6. **Appointments to External Committees.**
 - a. Capital Area Regional Planning Commission: Kurt Sonnentag was nominated to serve as the DCCVA representative on CARPC for a three-year term, seconded and approved on a voice vote.
 - b. Madison Area Transportation Planning Board (MPO): Nominations were submitted a few days ago and the DCCVA Executive Committee did not have an opportunity to conduct nominee interviews prior to today's DCCVA membership meeting. Therefore, eligible municipalities are encouraged to submit their votes directly to the Madison Area Transportation Planning Board without a formal DCCVA recommendation. The deadline to vote is May 7.
 7. **Capital Area Regional Planning Commission Update:** Mesbah reported on a number of CARPC issues. He said CARPC is making progress on the urban development plan on the north side of the lakes, and it should be completed by summer. Funding is now available for other communities to go through the FUDA process, but grant money will run out in February 2014. Municipalities are encouraged to take part in the process now while money is available. The DNR issued a decision recently overturning CARPC's Verona USA Amendment decision – the DNR continues to provide clarification to the commission on its decision-making process. In 2014, CARPC will have to update the regional development framework for the whole region – there should be a unifying decision on what the region should look like in 20-30 years. The plan will need to address changes to energy availability, ways the economy is driven, demographics and climate. The DCCVA membership discussed the governance of CARPC, and Larry Palm stressed that CARPC is about more than just sewerage issues. He suggested that there be greater awareness of what CARPC does and pointed to a new CARPC electronic newsletter as a good step. Sonnentag said DCCVA needs to be more proactive in deciding how CARPC is changed.

Mesbah said that CARPC is a tool for all Dane County municipalities to use. Pfaff echoed the sentiment that CARPC is not just about land-use. All DCCVA members agreed with pushing forward in revamping CARPC. Hochkammer called for a show of hands for support of keeping/revamping CARPC versus dissolution of CARPC. Everyone present supported keeping/revamping CARPC. McIntosh cautioned that the CARPC will get even more political in coming months as Dane County begins work on next year's budget and there might be a push from the county for dissolution. Hochkammer noted his appreciation for the work of CARPC staff.

8. **Dane County Interoperable Radio System Update.** McIntosh reported that all DCCVA member municipalities that passed the original DaneCOM agreement have approved the amendment. Not all have yet been mailed in to the County Executive.
9. **Preliminary Discussion of 2013 DCCVA Budget and Dues Structure.** The DCCVA bylaws state that the next year's budget be discussed at the annual meeting. Burns reported no major changes to the 2013 budget compared with 2012. The DCCVA Executive Committee recommends to keep the 2013 DCCVA dues unchanged (no dues increase) and increase the DCCVA consultant retainer by \$300/month as previously agreed to. A motion was made to accept the executive committee recommendations, seconded and approved on a voice vote.
10. **Future Meetings.** The following preliminary DCCVA meeting dates for 2012 were set.
 - a. Wednesday, July 25, 2012, 7 a.m., City of Middleton
 - b. Wednesday, Sept. 26, 2012, 5 p.m., City of Stoughton
 - c. Wednesday, Nov. 28, 2012, 12 p.m., City of Monona
11. **Adjourn.** The meeting adjourned at 8:15 p.m.

ACTION ITEMS:

Continue working on:

- CARPC changes
- Municipal cost-sharing