

MINUTES

Dane County Cities' and Villages' Association

May 11, 2016

ATTENDANCE:

Belleville:	President Roger Hillebrand
Black Earth:	
Blue Mounds:	
Brooklyn:	
Cambridge:	Trustee Paula Hollenbeck
Cottage Grove:	
Cross Plains:	President Pat Andreoni, Administrator Matt Schuenke
Dane:	Trustee Roger Schmidt
Deerfield:	President Greg Frutiger, Administrator Elizabeth McCredie
DeForest:	Trustee Jason Kramar, Administrator Steve Fahlgren
Edgerton:	
Fitchburg:	Mayor Steve Arnold, Administrator Patrick Marsh
Madison:	Government Relations Officer Nick Zavos
Maple Bluff:	
Marshall:	President Marlin Hensler Jr.
Mazomanie:	
McFarland:	President Brad Czebotar, Finance Director Kelsey Boyd
Middleton:	Mayor Kurt Sonnentag, Administrator Mike Davis, Finance Director Bill Burns
Monona:	Mayor Bob Miller, Administrator April Little
Mount Horeb:	
Oregon:	
Rockdale:	
Shorewood Hills:	
Stoughton:	Mayor Donna Olson, Alder Paul Lawrence
Sun Prairie:	Alder Steve Stocker, Administrator Aaron Oppenheimer
Verona:	Mayor Jon Hochkammer, President Elizabeth Doyle
Waunakee:	President Chris Zellner, Administrator Todd Schmidt
Windsor	President Bob Wipperfurth
Others Present:	Forbes McIntosh and Ann Gryphan, GPS/DCCVA Stephen Steinhoff, Capital Area Regional Planning Commission Sharon Corrigan, Dane County Board of Supervisors Ronda Hensler of Marshall

1. **Call to Order.** The business meeting was called to order by DCCVA President Mayor Jon Hochkammer at 7:50 p.m. at Rex's Innkeeper restaurant in the Village of Waunakee. A quorum was present with 17 member communities represented. Waunakee President Chris Zellner and DCCVA President Jon Hochkammer welcomed everyone to the meeting.
2. **Approval of Minutes.** Kurt Sonnentag made a motion to approve the minutes from the DCCVA meeting on March 9, 2016, seconded by Jason Kramar and approved on a voice vote.
3. **Year in Review.** DCCVA President Jon Hochkammer reviewed the DCCVA business and actions over the past year. He said the Capital Area Regional Planning Commission (CARPC) was a topic of discussion at many meetings over the past year, as well as DaneCom. DCCVA also dealt with the appointing authority and restructuring of Madison Metropolitan Sewerage District and many provisions in the biennial state budget (including one budget provision about Dane County town opt-out of county zoning). Hochkammer said he would like to see DCCVA be more proactive - and develop a legislative platform and strategic plan. He noted that DCCVA lost one member due to financial constraints – DCCVA does a good job keeping membership dues down but also needs to be financially prepared in case of unforeseen expenses (legal fees).
4. **Election of Officers.** The membership held elections for the 2016-17 DCCVA officers.
 - a. **President:** DCCVA Vice President Kurt Sonnentag presided over the election of the DCCVA president. Jon Hochkammer was nominated by Bob Miller to serve as president, seconded by Donna Olson. There were no other nominees. Jon Hochkammer was elected by acclimation.
 - b. **Vice President:** DCCVA President Jon Hochkammer presided over the remainder of the elections. Kurt Sonnentag was nominated by Donna Olson to serve as vice president, seconded by Bob Miller. There were no other nominees. Kurt Sonnentag was elected by acclimation.
 - c. **Secretary:** Judd Blau was nominated by Bob Wipperfurth to serve as secretary, seconded by Kurt Sonnentag. There were no other nominees. Czebotar made a motion to cast a unanimous ballot for Blau, seconded by Zellner and approved on a voice vote. Judd Blau was elected secretary.
 - d. **Treasurer:** Bill Burns was nominated by Aaron Oppenheimer to serve as treasurer, seconded by Donna Olson. There were no other nominees. Bob Miller made a motion to cast a unanimous ballot for Burns, seconded by Steve Arnold and approved on a voice vote. Bill Burns was elected treasurer.
 - e. **Past President/Member-At-Large:** Hochkammer explained that this position used to be held solely by a DCCVA past president, however DCCVA amended its bylaws in 2011 to allow an at-large member to serve since at that time there were no longer any other past presidents still serving as an elected official and involved in DCCVA. Donna Olson was nominated by Bob Miller to serve as Member-At-Large, seconded

by Roger Schmidt. There were no other nominees. Bob Wipperfurth made a motion to cast a unanimous ballot for Olson, seconded by Brad Czebotar. Donna Olson was elected Member-At-Large.

5. **Appointments to External Committees.**

- a. **Capital Area Regional Planning Commission:** Kurt Sonnentag of the DCCVA Nominating Committee said the Nominating Committee was unable to meet prior to today's DCCVA meeting. There are three applicants for two CARPC open seats (Steve Arnold of Fitchburg (incumbent), Paul Lawrence of Stoughton and Russell Fassbender of Sun Prairie). Since Arnold is currently serving on CARPC, it is the suggestion that we keep that institutional knowledge and vote on Arnold's reappointment first (to a full 2-year term), then vote on the second seat (to fill the remaining 1 year of a vacant seat). Oppenheimer made a motion to separate the vote as Sonnentag described, seconded by Bob Miller and approved. There was a call to reappoint Steve Arnold to the Capital Area Regional Planning Commission to a 2-year term, approved on a voice vote. The membership then had a secret ballot to choose for the other seat between Paul Lawrence and Russell Fassbender. The results of the secret ballot were: 9 for Lawrence, 7 for Fassbender. Paul Lawrence was elected to serve the one-year term.
- b. **DaneCom Governing Board:** There is one applicant for one open seat. This one seat/appointment by DCCVA has been vacant for the past year. Jonathan Freund of Sun Prairie has applied to be appointed to DaneCom Governing Board. Steve Stocker made a motion to approve the appointment of Jon Freund, seconded by Greg Frutiger, and approved on a voice vote.
- c. **Madison Area Transportation Planning Board:** The DCCVA does not make direct appointments to the MPO, but individual members are asked to send their votes to Bill Schaefer at the Madison Area Transportation Planning Board. There is one person seeking one seat elected by small cities/villages within the MPO area. It is Steve Stocker of Sun Prairie.
- d. **Dane County Redistricting Subcommittee:** There are no terms up for re-appointment on this committee.
- e. **Dane County Lakes and Watershed Commission:** There are no terms up for re-appointment on this commission.

6. **Nominating Committee.** Jon Hochkammer said he will re-appoint the same DCCVA Nominating Committee members for 2016-17. They are: Kurt Sonnentag, Donna Olson and Steve Staton.

7. **Treasurer's Report.** DCCVA Treasurer Bill Burns presented the treasurer's report. He said revenues for 2016 will be about \$61,715. Most of the revenues are from membership dues; membership dues revenue for 2016 is a little over \$60,000. DCCVA is budgeted for a surplus to continue building a contingency fund in case of legal fees in the future. Aaron Oppenheimer made a motion to approve the treasurer's report, seconded by Steve Arnold

and approved on a voice vote.

8. **Bylaws revision:** McIntosh said there are two proposed bylaws changes: One to remove RTA language since the RTA doesn't exist anymore, the other would allow non-elected officials to serve on external committees/commissions. This second would change "must be" elected officials to "should be" elected officials – this would allow non-elected nominees to be considered and appointed to external committees/commissions should there be no elected officials able to serve. Under the proposed bylaws change, it was agreed to:
 - a. Under "voting procedures," remove the RTA reference but keep the language "examples include appointments to CARPC by Madison";
 - b. Remove all RTA references in the bylaws;
 - c. To change "must" to "should" as suggested under "Representatives to be Elected Officials."
 - d. Motion for these changes made by Steve Arnold, seconded by Kurt Sonnentag and approved on a voice vote.

9. **Legislative/State Budget Update:** McIntosh gave a legislative update. He said the 2017-19 state budget process is already underway. State agencies are to present their proposed budgets to the Department of Administration by Sept. 15. Dane County has been a target in state legislation/state budget in past years. McIntosh said DCCVA needs to work with other groups to build our coalition. He said he plans to write white papers on various legislative topics for DCCVA that can be handed out to state legislators. Steve Arnold noted that American Legislative Exchange Council (ALEC) recently held a webinar on preemption issues. Arnold suggests DCCVA using the term local democracy instead of local control.

10. **Fall Retreat:** McIntosh said DCCVA is planning to hold a fall retreat for chief elected officials and administrators. The day for the retreat will be selected based on a survey poll that was just sent out this week to determine availability for members. The retreat will focus on where our association should be going, issues of greatest importance to members, strategic planning, what other activities should the association be focusing on, areas of mutual concern, etc.

11. **Next DCCVA Meetings:** The remainder of the 2016 DCCVA meeting schedule is:
 - Wednesday, July 20, 2016: 7 AM – Village of DeForest
 - Wednesday, September 21, 2016, 5 PM – Village of Cambridge
 - Wednesday, November 16, 2016, 12 PM – City of Middleton

12. **Future Meeting Topics:** The following ideas for topics/speakers for future DCCVA meetings were shared:
 - a. Tourism commission/room tax dollars – have Curt Wytinski of the League of Wisconsin Municipalities discuss room tax dollars, where the trend is, etc (Jon Hochkammer)

- b. Wisconsin Retirement System legislation/changes (Aaron Oppenheimer). Jon Hockammer noted that Robert Conlin of Wisconsin Retirement System has done good presentations on this in the past and could be invited to a DCCVA meeting.
- c. Health insurance changes, state health insurance plan, what changes will affect municipalities under the Affordable Care Act and before open enrollment (Bill Burns)

13. **Adjourn:** Steve Arnold made a motion to adjourn at 8:38 p.m., seconded by Kurt Sonnentag and approved on a voice vote.