

# MINUTES

## *Dane County Cities' and Villages' Association*

March 6, 2013

### ATTENDANCE:

Belleville –	
Black Earth –	
Blue Mound –	
Brooklyn –	President Nadine Walsten
Cambridge –	
Cottage Grove –	President Diane Wiedenbeck
Cross Plains –	
Dane –	
Deerfield–	Administrator Patrick Vander Sanden
DeForest –	Administrator Steve Fahlgren
Edgerton –	
Fitchburg –	Administrator Tony Roach
Madison –	Government Relations Officer Nick Zavos, City Planner Rick Roll, City Engineer Greg Fries
Maple Bluff –	
Marshall –	
Mazomanie–	
McFarland –	President Brad Czebotar, Administrator Don Peterson
Middleton –	Mayor Kurt Sonnentag, Administrator Mike Davis
Monona –	Administrator Patrick Marsh
Mount Horeb –	
Oregon –	Administrator Mike Gracz
Rockdale –	
Shorewood Hills –	
Stoughton –	
Sun Prairie –	Mayor John Murray
Verona –	Administrator Bill Burns, Director of Planning and Development Adam Sayre
Waunakee –	Administrator Todd Schmidt
Others Present –	Forbes McIntosh and Ann Gryphan, GPS/DCCVA Phil Salken, Wisconsin Realtors Association Bill McClenahan, Martin Schreiber and Associates

1. **Call to Order.** The business meeting was called to order at 12:08 p.m. at the Verona Council Chambers in Verona City Hall. A quorum was present with 13 member communities represented. DCCVA Treasurer Bill Burns, City of Verona Administrator, welcomed everyone to the meeting.
2. **Approval of Minutes.** Minutes from the last DCCVA meeting were presented. John Murray of Sun Prairie asked that the minutes be revised to reflect his attendance. A motion was made to approve the minutes from the meeting of November 28, 2012, seconded and approved on a voice vote.
3. **Treasurer's Report.** Treasurer Bill Burns presented the treasurer's report. Burns reported that all but three cities/villages in Dane County have paid their DCCVA membership dues for 2013 – Rockdale and Maple Bluff have traditionally not paid or joined, and a check is coming from Black Earth. The YTD revenues are \$45,681.32, the YTD expenses are \$7,778.41. This year DCCVA budgeted \$5,000 for consultant/legal fees. A motion was made to approve the treasurer's report, seconded and approved on a voice vote.
4. **CARPC Update.**
  - a. **CARPC Dissolution:** Forbes McIntosh said that DCCVA members yesterday received a notice from him with news that County Executive Joe Parisi is recommending dissolution of the Capital Area Regional Planning Commission (CARPC). McIntosh said a majority of the local units of government need to pass resolutions calling for dissolution in order for it to occur. There are sixty-one (61) cities, villages and towns and one (1) county in the region, meaning 32 entities would need to call for dissolution for it to occur. Five or six of the county's 34 towns already passed resolutions for dissolution last year. McIntosh said some towns are more urban in nature and might align with DCCVA on this issue and not support CARPC dissolution. McIntosh said that Parisi has indicated that his biggest issue with CARPC is budgetary and its impact on the county's levy. Some DCCVA members inquired about the options available, and McIntosh said he would work with legal counsel to draft a paper laying out various options and scenarios on how the CARPC issue could play out. Nadine Walsten noted that there is whole range of services that CARPC provides, it's not just about USAs.
  - b. **County Planning Department:** Kurt Sonnentag asked if there was any news about County Supervisor Patrick Miles' initiative to expand the county planning department authority. McIntosh said there has been no movement on the issue at this time.
  - c. **Fees:** The membership discussed a motion carried over from the last two DCCVA meetings in support of a new revenue source for CARPC. Under the motion, municipalities would pay a per-acre application fee to CARPC at the time the

municipality submits a request for a sanitary sewer extension approval after the urban service area is approved rather than at the time an application is submitted to amend the urban service area. Kurt Sonnentag said this is an important issue and would show that DCCVA is concerned about the county's budget and CARPC funding. McIntosh said DCCVA is proposing that the revenue be used to hire a CARPC executive director. Some members questioned whether DCCVA should support this motion in light of Parisi's call to dissolve CARPC. Tony Roach made a motion to table the motion indefinitely, seconded by John Murray and approved on a voice vote.

5. **CARPC and MPO Appointments.** DCCVA appointments to the Capital Area Regional Planning Commission and Madison Area Transportation Planning Board will be coming due within the next few weeks. McIntosh said that the transportation board, a Metropolitan Planning Organization (MPO), is growing - with the villages of DeForest and Cross Plains joining. DCCVA will be sending out a notice to members within the coming days about the appointments and nomination process for those who are interested in serving on these bodies.
6. **Legislative Update.** McIntosh referred to the prepared list of bills that have been introduced in the state legislature so far this session. DCCVA hasn't taken a position on any bills yet, but McIntosh has worked with the League of Wisconsin Municipalities in the past as issues arose. McIntosh informed the membership that representation in the Senate and Assembly could pose greater challenges on certain legislative proposals that could impact city and village home rule. Some members expressed concern with a provision in the governor's proposed 2013-15 state budget that prohibits municipalities from requiring residency of its employees. Nadine Walsten, president of the Village of Brooklyn, said she is on the Board of Directors of the League of Wisconsin Municipalities (LWM), which will be meeting on March 15. After that meeting, McIntosh will touch base with LWM and DCCVA legislative committee members to further develop a DCCVA legislative platform for the 2013-15 session.
7. **Dane County Interoperable Radio System Update.** DaneCom bills have been sent out to municipalities. McIntosh has been serving as a governing board member, but DCCVA should open nominations for others to serve on the DaneCom governing board. The system is supposed to go live in September, but use of channels and frequencies remain at issue.
8. **Other Business.**
  - a. **High Performance Government Project Teams.** City of Monona Administrator Patrick Marsh updated the members on a joint purchasing plan that he has been helping to coordinate. There are still 13 communities that have not yet responded to their survey. They plan to do the first joint purchase in April of five

or six items and will have a follow-up report at the next DCCVA meeting on participation and realized savings.

- b. **Board of Review Training:** City of Verona Administrator Bill Burns reminded the group that last year DCCVA discussed holding a joint board of review training and suggested that we try to schedule one this year. DCCVA will be sending out a survey to members on their interest level and availability for potential dates.
- c. **Future Meetings.** The DCCVA board suggested and set the following meeting times and dates for 2013. Cities or villages that are interested in hosting any of these meetings are asked to contact Forbes McIntosh or Ann Gryphan.
  - Wednesday, May 1, 2013, 5:30 p.m. (annual meeting and dinner) – *(EDITOR'S NOTE: Although the date of the DCCVA annual meeting was originally set for May 1, it was later changed to Wednesday, May 22, 2013.)*
  - Wednesday, July 24, 2013, 7 a.m.
  - Wednesday, Sept. 25, 2013, 5 p.m.
  - Wednesday, Nov. 20, 2013, 12 p.m.

9. **Adjourn.** The meeting adjourned at 1:20 p.m.

**ACTION ITEMS:**

- Prepare CARPC options paper
- Send out notice of CARPC/MPO appointments
- Send follow-up survey about joint purchasing plan
- Send survey about interest in Board of Review training