

MINUTES

Dane County Cities' and Villages' Association

November 18, 2015

ATTENDANCE:

Belleville:
Black Earth:
Blue Mounds:
Brooklyn:
Cambridge:
Cottage Grove:
Cross Plains: Administrator Matt Schuenke
Dane: Trustee Roger Schmidt
Deerfield: Administrator Elizabeth McCredie
DeForest: President Judd Blau
Edgerton:
Fitchburg: Mayor Steve Arnold, Administrator Patrick Marsh
Madison:
Maple Bluff:
Marshall: Administrator Sue Peck
Mazomanie: Clerk/Treasurer Sue Dietzen
McFarland: President Brad Czebotar, Administrator Eric Rindfleisch
Middleton: Mayor Kurt Sonnentag
Monona:
Mount Horeb: President Dave Becker, Trustee Ryan Czyzewski,
Administrator Nic Owen

Oregon:
Rockdale:
Shorewood Hills:
Stoughton: Mayor Donna Olson
Sun Prairie:
Verona: Mayor Jon Hochkammer, Administrator Bill Burns
Waunakee: Administrator Todd Schmidt, Assistant Administrator Caitlin Stene
Windsor: President Bob Wipperfurth
Others Present: Forbes McIntosh and Ann Gryphan, GPS/DCCVA
Michael Mucha, Madison Metropolitan Sewerage District

1. **Call to Order.** The business meeting was called to order by DCCVA President Mayor Jon Hochkammer at 12:20 p.m. at the Lion's Park shelter in the Village of Mazomanie. A quorum was present with 14 communities represented. Mazomanie Clerk/Treasurer Sue Dietzen welcomed everyone to the meeting.
2. **Approval of Minutes.** Judd Blau made a motion to approve the minutes from the DCCVA meeting on Sept. 23, 2015, seconded by Steve Arnold and approved on a voice vote.
3. **Financial Report.** Treasurer Bill Burns presented the financial report. The projected ending balance for 2015 is about \$22,000, possibly closer to \$25,000 if DCCVA does not spend any additional legal fees for the remainder of this year. The remaining balance will be carried over to build a contingency fund for legal expenses or other special expenses for future years. Membership dues for 2016 have been mailed out. The Village of Windsor, which recently became incorporated as a village, has indicated it plans to join DCCVA for 2016. Brad Czebotar made a motion to approve the treasurer's report, seconded by Sue Dietzen and approved on a voice vote.
4. **Appointments to External Committees.**
 - a. Capital Area Regional Planning Commission – one seat to fill term of Eric Hohol, term to expire in spring 2017. This seat is still vacant and DCCVA is still looking for chief elected officials to serve in this seat. This seat has been open since June, and Forbes McIntosh said it is very important for DCCVA to fill this vacancy. If we're down by one it could impact the outcome of a vote. Cities and villages need to be fully represented on this body, he said. Bill Burns said Verona has a CARPC application pending. He brought up the possibility of opening this appointment up to non-elected officials, such as a city/village employee. DCCVA bylaws say appointments to external committees should be elected officials, but the membership discussed the idea of revising the bylaws to allow for staff appointments if no elected officials are willing to serve. Hochkammer said this would be preferable than having an open vacancy, which is the same as a no vote. The membership agreed by consensus to waive the bylaws and allow the Executive Committee to make an appointment to CARPC on an interim basis if necessary. The current cities/villages serving on CARPC are: Cities of Fitchburg and Verona (two cities, no villages). Hochkammer suggested that DCCVA members review the DCCVA bylaws to possibly change this appointment process and also review the bylaws for other possible changes as well.
 - b. Madison Metropolitan Sewerage District. DCCVA does not make a direct appointment to MMSD. The Executive Council of Cities and Villages Served by MMSD met in September 2015 to vote for its three representatives to the new MMSD Commission. (The cities/villages include: Monona, Fitchburg, Middleton, Verona, Cottage Grove, Dane, DeForest, Maple Bluff, McFarland, Shorewood Hills and Waunakee.) The Executive Council received four nominations for three seats by the nomination deadline. The elected representatives are: Brian Potts (3-year term), Thomas Hovel (2-year term) and Ken Clark (1-year term). The City of

Madison has made its five appointments to the MMSD Commission. The towns/utility districts served by MMSD have one appointment – Thomas Wilson of the Town of Westport filled that seat.

5. **Madison Metropolitan Sewerage District.** Michael Mucha of the Madison Metropolitan Sewerage District gave a presentation on the history and operations of MMSD. He said there are about 400,000 people connected to their system, the 2016 MMSD budget is about \$32 million, demand is increasing due to growth, and the systems are aging. Phosphorus removal will cost \$130 million for a 3.7 percent improvement, which is why they are focusing on adaptive management. Pollution prevention efforts focus on chloride, pharmaceuticals, mercury, phosphorus and flushables. Pharmaceuticals are not regulated yet relating to wastewater, but MMSD officials know they will be at some time in the future. MMSD operations are not just about building pipes, Mucha said, but require broader discussions about tackling some of these issues.
6. **DaneCom Update.** McIntosh said he recently met with the county executive's office on DaneCom. A number of cities and villages didn't pay their DaneCom bills for 2014 or 2015, but the majority were towns. DaneCom right now has exercised a contract agreement with the City of Stoughton on tower placement and will have to build one brand new full tower. The goal is if the weather holds they can get the tower built and system tested next summer. McIntosh asked for feedback on DaneCom, such as performance concerns or financial concerns. Steve Arnold said he has an open issue with Fitchburg upgrading. McIntosh gave a brief history on DaneCom and why there are delays in the system going live.
7. **Capital Area Regional Planning Commission Update.** McIntosh said the 2015-17 state budget contained a provision requiring USA amendment decisions in Dane County be done within 90 days. CARPC staff is pushing back on that timeline, and Verona has a USA amendment coming up that might test the 90-day deadline. McIntosh brought up the issue of the CARPC Budget and Personnel Panel, which approves the CARPC budget and has the authority to hire/fire an executive director. Hochkammer said the CARPC bylaws allow the abolishment of the BPP – and he believes CARPC should appoint good commissioners, let them do their job and abolish the BPP. Steve Arnold said he supports that since the staff already develops the CARPC budget and CARPC Commissioners have oversight of that. Judd Blau made a motion stating DCCVA supports dissolving the CARPC Budget and Personnel Panel, seconded by Kurt Sonnentag and approved on a voice vote.
8. **Legislative Update.** McIntosh said the Dane County town zoning bill is expected to come back. Rep. Keith Ripp has drafted this legislation and if it gets introduced McIntosh said he plans to ask DCCVA members to attend the public hearing and testify against the bill. The bill calls for allowing towns in Dane County to withdraw from county zoning. If it gets introduced yet this legislative session, it likely will move quickly and DCCVA needs to be prepared to act quickly in opposition to the bill.

9. **Windsor Incorporation.** Hochkammer noted that the Town of Windsor this fall voted to incorporate as a village. Bob Wipperfurth said more than 1,800 votes were in favor, only 57 against. Wipperfurth said he looks forward to working with DCCVA in the future.
10. **Dane County Budget.** Dane County on Monday approved its 2016 budget. DCCVA staff are reviewing the final budget and will let DCCVA members know of any attempts in the budget to transfer services from the county to cities/villages.
11. **Next Meeting.** The preliminary 2016 DCCVA meeting dates are below. Cities/villages willing to host a meeting are asked to contact Ann Gryphan.
 - Wednesday, Jan. 27, 2016, 5 p.m.
 - Wednesday, March 9, 2016, 12 p.m.
 - Wednesday, May 11, 2016, 5:30 p.m. (annual meeting and dinner) (NOTE NEW DATE)
 - Wednesday, July 20, 2016, 7 a.m.
 - Wednesday, Sept. 21, 2016, 5 p.m.
 - Wednesday, Nov. 16, 2016, 12 p.m.
12. **Adjourn.** Steve Arnold made a motion to adjourn at 1:44 p.m., seconded by Judd Blau and approved on a voice vote.