

# MINUTES

## *Dane County Cities and Villages Association*

November 13, 2019

### ATTENDANCE:

Belleville:  
Black Earth:  
Blue Mounds:  
Brooklyn:  
Cambridge:  
Cottage Grove: Trustee Melissa Ratcliff, Trustee Heidi Murphy  
Cross Plains:  
Dane: President Roger Schmidt  
Deerfield:  
DeForest: President Judd Blau, Administrator Steve Fahlgren  
Edgerton:  
Fitchburg:  
Madison: Mayor Satya Rhodes-Conway, Deputy Mayor Leslie Orrantia  
Maple Bluff:  
Marshall: Administrator Adam Ruechel  
Mazomanie:  
McFarland:  
Middleton: Mayor Gurdip Brar, Assistant Administrator/Finance Director Bill Burns  
Monona: Mayor Mary O'Connor, Alder Doug Wood, Administrator Bryan Gadow  
Mount Horeb:  
Oregon: Director of Planning Elise Cruz  
Rockdale:  
Shorewood Hills:  
Stoughton:  
Sun Prairie: Mayor Paul Esser, Administrator Aaron Oppenheimer  
Verona: City Administrator Adam Sayre  
Waunakee: President Chris Zellner  
Windsor: President Bob Wipperfurth  
Others Present: Forbes McIntosh, GPS/DCCVA  
Ann Gryphan, GPS/DCCVA

Guest speakers: Andrew Disch and Thomas Hickey,  
NCSRCC; Cindy Buchko, Construction Business Group  
Others: Steve Steinhoff, Capital Area Regional Planning  
Commission

1. **Call to Order.** The DCCVA membership meeting was called to order by V. of Windsor President Bob Wipperfurth at 12:15 p.m. at Buck and Honey's restaurant, City of Monona. A quorum was present with 12 member communities represented.
2. **Approval of Minutes.** DCCVA members reviewed the minutes from the last meeting on September 18, 2019. Adam Ruechel (V. of Marshall) made a motion to accept the minutes, seconded by Gurdip Brar (C. of Middleton) and approved on a voice vote.
3. **Comments from the Host Community.** Monona Mayor Mary O'Connor welcomed everyone to Monona and to the new Buck and Honey's restaurant. She noted the new development and apartments with a new hotel and more apartments opening soon.
4. **Financial Report.** Treasurer Bill Burns (C. of Middleton) gave a financial report. The membership reviewed the written financial report. Burns said membership dues notices were sent out recently. Judd Blau (V. of DeForest) made a motion to approve the financial report as written, seconded by Paul Esser (C. of Sun Prairie) and approved on a voice vote.
5. **Guest Speaker – Madison Mayor Satya Rhodes-Conway.** Mayor Rhodes-Conway spoke about Metro Forward initiative, which is part of her proposed 2020 city budget that she hopes will pass the Common Council tonight. The proposal seeks to build a regional transit system with a four-pronged approach: expanding accessibility and service; modernizing Metro facilities; focusing on sustainability through piloting electric buses in 2020 and full fleet conversion beginning in 2023; and implementing bus rapid transit. Rhodes-Conway said the regional economy is growing, and transportation and housing needs must be addressed. She said she would like to work with other communities outside of Madison to make bus rapid transit lines available across municipalities within the Madison metropolitan area. She said it is critical that municipalities develop transportation systems together and also asked that municipal leaders work with Madison and the League of Wisconsin Municipalities to help define ways to better fund transit and local transportation projects.
6. **Guest Speakers – Andrew Disch, North Central States Regional Council of Carpenters, and Cindy Buchko, Construction Business Group.** Disch and Buchko discussed the state's lowest responsible bidder statute and a responsible bidder

model ordinance. Disch said “responsible” was not defined in state statutes and can give municipalities the ability to reject the lowest bid if they don’t meet certain criteria relating to quality standards. Disch said some municipalities are looking to adopt the responsible bidder ordinance to give them this flexibility when evaluating bidders for public works projects. Buchko said the ordinance is a tool municipalities can use to put every bidder on the same level playing field by asking the bidders to self-disclose problems they’ve had on previous jobs. She said the number of out-of-state companies bidding on municipal projects has increased by 40 percent and municipal officials might not know much about those companies. Disch and Buchko shared a responsible bidder model ordinance that municipalities can consider adopting.

**7. Reports From External Committees/Boards/Commissions.**

- a. **Lakes & Watershed Commission:** No report from appointees.
- b. **Capital Area Regional Planning Commission:** Heidi Murphy (V. of Cottage Grove) reported that CARPC is working to update the regional land use plan and a survey has been sent out to municipal officials to give input on priorities relating to water, transportation, housing, climate change and other topics.
- c. **DaneCom Governing Board:** No report from appointees.
- d. **Madison Area Transportation Planning Board:** Doug Wood (C. of Monona) reported that he is the vice chair of the MPO and Mark Opitz, city planner from Middleton, is the new chair. The board is currently involved in many transportation projects, and at the December meeting they will vote on a proposal to use the shoulder lanes of the Beltline as dynamic part-time lanes during peak traffic hours to alleviate congestion. He anticipates this will be a split vote. Wood also noted that the City of Madison pays the bulk of the cost of the MPO budget and membership dues or supporting payments by municipalities is not required. He asked that if municipalities within the MPO region do not contribute to the MPO that they consider doing so, because where the money comes from to support the organization is important.

**8. Lakes and Watershed Commission nomination.** The term of Susan West’s DCCVA’s appointment to the Dane County Lakes and Watershed Commission is coming up for appointment or re-appointment this spring. DCCVA must forward two names to the county executive for this seat, from which he will select one appointee. Chief elected officials are invited to forward nomination applications to DCCVA by December 31. Commissioner West has indicated to DCCVA staff a willingness to be reappointed.

**9. Legislative Update.** Forbes McIntosh gave an update on the following legislation.

- a. DCCVA is opposed to LRB 4515 relating to tax incremental district requirements.
- b. Senate Bill 269 relating to tax increment value reporting errors has passed the legislature and is waiting for the governor's signature. DCCVA supports this bill, which impacts the City of Verona.
- c. Assembly Bill 490/Senate Bill 441 relating to changes to the local levy limit calculation for a political subdivision that transfers responsibility to provide a governmental service to another governmental unit. DCCVA is registered as supportive, but F. McIntosh is concerned that due to objections by WMC the bill could be modified in a way that could hurt municipalities and local taxpayers. DCCVA has used the transfer of service statute in the past – to ensure municipalities and local taxpayers are not taxed at higher rates for providing the same transferred service. McIntosh explained that Washington County was seeking a change after a transfer of service occurred which may have not had an appropriate intergovernmental agreement that covered the transfer of service costs.
- d. Bob Wipperfurth (V. of Windsor) noted that he participated in the League of Wisconsin Municipalities Lobby Day and he heard from many legislators about how they were frustrated by the divided government. Wipperfurth encouraged municipal leaders to stay in touch with their state legislators and encourage them to continue pushing to get things accomplished.

10. **Spring Forum.** Wipperfurth said last year DCCVA hosted a spring forum on local road construction and we are looking to hold another forum this spring on another topic, possibly on the topic of shared services. The forum might be held in conjunction with the Dane County Towns Association. Municipal officials that have examples about efficiencies gained by using shared services are encouraged to reach out to DCCVA staff.

11. **Other New Business.** None to report.

12. **2020 Meetings.**

The preliminary 2020 DCCVA meeting dates are:

- Wednesday, Jan. 15, 2020, 12 p.m. – Village of Waunakee (Library)
- Wednesday, March 11, 2020, 5 p.m.
- Wednesday, May 13, 2020, 5:30 p.m. (annual meeting and dinner)
- Wednesday, July 15, 2020, 12 p.m.
- Wednesday, Sept. 30, 2020, 5 p.m.
- Wednesday, Nov. 18, 2020, 12 p.m.

Please note that the 2020 May and September meetings will be later in the month than in past years, due to scheduling conflicts that were

identified last year.

13. **Adjourn.** Gurdip Brar (C. of Middleton) made a motion to adjourn at 1 p.m., seconded by Roger Schmidt (V. of Dane) and approved on a voice vote.