

MINUTES

Dane County Cities and Villages Association

January 13, 2021

ATTENDANCE:

Belleville:
Black Earth:
Blue Mounds:
Brooklyn:
Cambridge:
Cottage Grove: Trustee Heidi Murphy, Administrator Matt Giese, Director of Planning and Development Erin Ruth
Cross Plains: Administrator Bill Chang
Dane:
Deerfield:
DeForest: President Jane Cahill Wolfgram, Administrator Steve Fahlgren
Edgerton:
Fitchburg: Acting Administrator Michael Zimmerman
Madison: Mayor Satya Rhodes Conway
Maple Bluff: Trustee Jim Schuler
Marshall:
Mazomanie:
McFarland: President Brad Czebotar, Administrator Matt Schuenke
Middleton: Mayor Gurdip Brar, Assistant Administrator/Finance Director Bill Burns
Monona: Mayor Mary O'Connor, Administrator Bryan Gadow
Mount Horeb: Trustee Ryan Czyzewski
Oregon:
Rockdale:
Shorewood Hills:
Stoughton: Mayor Tim Swadley
Sun Prairie: Mayor Paul Esser, Administrator Aaron Oppenheimer
Verona:
Waunakee: Administrator Todd Schmidt
Windsor: President Bob Wipperfurth, Administrator Tina Butteris
Others Present: Forbes McIntosh, GPS/DCCVA
Ann Gryphan, GPS/DCCVA

Bill Schaefer, Greater Madison MPO
Steve Steinhoff, Capital Area Regional Planning
Commission
Curt Witynski, League of WI Municipalities
Toni Herkert, League of WI Municipalities

1. **Call to Order.** The DCCVA membership meeting was called to order by V. of Windsor President Bob Wipperfurth at 12:03 p.m. The meeting was held virtually via Zoom technology. Fourteen cities or villages were present, which is a quorum. Wipperfurth welcomed new interim DeForest Village Board President Jane Cahill Wolfgram, who replaced Judd Blau as village president and is on the ballot in April unopposed.
2. **Welcome Comments from the Virtual Host Community** (Village of Cottage Grove). Heidi Murphy, Matt Giese and Erin Ruth from Village of Cottage Grove gave an update on new initiatives and developments in the Village of Cottage Grove.
3. **Guest Speaker – Curt Witynski and Toni Herkert, League of Wisconsin Municipalities.** Curt Witynski introduced new LWM employee Toni Herkert. He gave an update on the 2021-22 legislative session, bills supported by LWM, the state budget and more. He encouraged members to look at the LWM legislative agenda on their website. He also noted that LWM often looks to city/village leaders in Dane County to testify on bills, due to their close proximity to the state Capitol and encouraged DCCVA members to be willing to testify on bills as they move through the legislative process.
4. **Guest Speaker – Steve Steinhoff, Capital Area Regional Planning Commission.** Steve Steinhoff said CARPC is preparing a regional development framework for the capital region, which is an effort to work together to pursue our shared interest and goals on how we plan and develop. CARPC adopted draft goals in October 2020 that include: foster resilience to climate change; 2) increases access for all to jobs, housing and services; 3) conserve farmland, water resources, natural areas and fiscal resources – and identified objectives to meet these goals. Steinhoff also discussed the following items: daily vehicle miles traveled per capita decreased between 1999 and 2020; how CARPC offers local comprehensive plan review services; CARPC is creating a regional development mapping joint project with Madison MPO to use UrbanFootprint program and encouraged participation in this process; CARPC/MPO are offering a joint webinar series this year, Lunch n Learn, which is a lunchtime webinar series.
5. **Approval of Minutes from Meetings of November 18, 2020.** Ann Gryphan noted one change in attendance that needed to be made in the draft minutes regarding Village of Mount Horeb. Gurdip Brar (C. of Middleton) made a motion to approve

the minutes with that revision, seconded by Jim Schuler (V. of Maple Bluff) and approved on a voice vote.

6. **Treasurer's Report.** Treasurer Bill Burns (C. of Middleton) gave a verbal report but did not have a formal written financial report, so no action was taken.
7. **Reports From External Committees/Boards/Commissions.**
 - a. **Lakes & Watershed Commission (vacant):** Bob Wipperfurth reported that Tracy Bailey recently resigned from Lakes and Watershed Commission. DCCVA forwarded two names to County Executive Joe Parisi to fill the remainder of Bailey's term and Parisi selected Susan West (C. of Middleton alder). Forbes McIntosh noted that the Lakes and Watershed Commission met last week and on their agenda was the illicit discharge changes, but they have not yet taken action on this. The commission is expected to take action on the illicit discharge ordinance amendment and OA on Feb. 13, then go to county board.
 - b. **Capital Area RPC (Maureen Crombie, Heidi Murphy, Jim Schuler):** Heidi Murphy reported that CARPC was awarded a FEMA hazard mitigation grant to mitigate flooding in the amount of \$170,000. She also noted the CARPC/MPO joint webinar series. She said there is a new CARPC member appointed by City of Madison and also that CARPC Chairman Larry Palm has been appointed to the county board. Jim Schuler (V. of Maple Bluff) said he attended a CARPC/MPO joint rebranding meeting in December, and noted that there are a lot of valuable services both agencies provide to municipalities.
 - c. **DaneCom Governing Board (Valerie Zisman, Abigail Lowery, Melissa Ratcliff):** No report.
 - d. **Greater Madison MPO (Mark Opitz, Doug Wood, Dorothy Krause):** Bill Schaefer of Greater Madison MPO said they are ramping up efforts to update the regional transportation plan and will be initiating public engagement efforts for that. MPO is also doing research on bicycle/pedestrian infrastructure. He noted that some cities/villages financially contribute to the MPO, he encouraged others to do so.
 - e. **Yahara CLEAN Compact Steering Committee (Carolyn Clow):** No report.
8. **DCCVA Vice President.** Bob Wipperfurth announced that Judd Blau, Village of DeForest President, resigned his seat on the village board. Wipperfurth also noted that if any elected officials wish to serve as DCCVA Vice President to fill the remainder of Blau's term through May 2021, they should reach out to Forbes or Ann at the DCCVA office.
9. **Recognizing Service of Judd Blau to the Dane County Cities and Villages Association.** DCCVA has prepared a plaque for Judd Blau recognizing his service to DCCVA, who served as DCCVA vice president from 2017-20 and secretary

2014-17. Paul Esser (C. of Sun Prairie) made a motion to approve presenting Blau with the plaque, seconded by Gurdip Brar (C. of Middleton) and approved on a voice vote.

10. **Dane County Lakes and Watershed Commission Seat.** As mentioned previously, Susan West (C. of Middleton alder) has been appointed to the Dane County Lakes and Watershed Commission, to fill the remainder of the term of Tracy Bailey. This term expires July 1, 2023.

11. **Resolution Expressing Appreciation to Tracy Bailey for Her Service on the Dane County Lakes and Watershed Commission.** A resolution was prepared thanking Tracy Bailey for her service on the Lakes and Watershed Commission. Mary O'Connor (C. of Monona) made a motion to adopt the resolution, seconded by Gurdip Brar (C. of Middleton) and approved on a voice vote.

12. **DCCVA Wage Market Survey Update.** Ann Gryphan reported that the consultant, GovHR, is finalizing the data and the multi-community wage survey report should be available in February.

13. **Legislative/Budget Update.** Forbes McIntosh noted that Curt Witynski of LWM covered most of the highlights relating to the legislative session. Forbes said the governor will unveil his 2021-23 state budget proposal on Feb. 16.

14. **COVID-19 (Membership General Discussion).** The membership informally discussed their plans for holding in-person, virtual or hybrid municipal meetings in 2021.

15. Other Items/New Business

- Bob Wipperfurth DCCVA will be reaching out to City of Madison and Dane County purchasing departments to see if there are opportunities for group purchasing with the cities/villages. More will be discussed at our March meeting.
- Forbes McIntosh noted that the state People's Maps Commission is meeting on statewide redistricting, with hearings in each Congressional district.

16. 2021 Meetings.

- Wednesday, March 10, 2021, 5 p.m.
- Wednesday, May 12, 2021, 5:30 p.m. (annual meeting)
- Wednesday, July 14, 2021, 12 p.m.
- Wednesday, Sept. 22, 2021, 5 p.m.
- Wednesday, Nov. 17, 2021, 12 p.m.

17. **Adjourn.** Gurdip Brar (C. of Middleton) made a motion to adjourn the meeting at 1:35 p.m., seconded by Jane Cahill Wolfgram (V. of DeForest), and approved on a voice vote.