

# MINUTES

## *Dane County Cities and Villages Association*

January 12, 2022

### ATTENDANCE:

Belleville:  
Black Earth:  
Blue Mounds:  
Brooklyn:  
Cambridge:  
Cottage Grove: Trustee Melissa Ratcliff  
Cross Plains:  
Dane:  
Deerfield:  
DeForest:  
Edgerton:  
Fitchburg: Mayor Aaron Richardson, Administrator Chad Brecklin  
Madison: Mayor Satya Rhodes Conway  
Maple Bluff:  
Marshall:  
Mazomanie:  
McFarland: President Carolyn Clow  
Middleton: Administrator Mike Davis, Finance Director Bill Burns  
Monona: Mayor Mary O'Connor, Administrator Bryan Gadow  
Mount Horeb:  
Oregon:  
Rockdale:  
Shorewood Hills: Administrator Sharon Eveland  
Stoughton: Mayor Tim Swadley  
Sun Prairie: Mayor Paul Esser, Administrator Aaron Oppenheimer  
Verona: Administrator Adam Sayre  
Waunakee: Administrator Todd Schmidt  
Windsor: President Bob Wipperfurth, Administrator Tina Butteris  
Others Present: Forbes McIntosh, GPS/DCCVA  
Ann Gryphan, GPS/DCCVA  
Gavin Luter, UniverCity Alliance  
Kate McGinnity, Dane County Broadband Task Force vice chair

Steve Steinhoff, Capital Area RPC

1. **Call to Order.** The DCCVA membership meeting was called to order by V. of Windsor President Bob Wipperfurth at 12:03 p.m. The meeting was held virtually via Zoom technology. Twelve cities and villages were present, which is a quorum.
2. **Welcome Comments from the Virtual Host Community** (City of Fitchburg). Mayor Aaron Richardson gave an update from the City of Fitchburg. He discussed growth in the city, parts of Town of Madison coming to Fitchburg at the end of October, housing issues, efforts to balance housing rental options and homeownership options, and identifying funding priorities for ARPA and TID closure funds in 2022, among other things.
3. **Guest Speaker – Gavin Luter, UniverCity Alliance.** Gavin Luter discussed the UniverCity Alliance program, which partners UW-Madison researchers and students with local governments to research local issues identified by the applicants. In its first four years, the program has completed 185 projects with 1,300 students involved and 80 courses. Samples of past projects include: mental health navigator program, teen intervention program toolkit, data-sharing to combat opioid crisis; economic development activities and much more. Luter expressed an interest in establishing a long-lasting relationship between UniverCity Alliance and DCCVA member municipalities. He noted that communities should not let cost be an obstacle for applying for the program. He also noted that Thriving Earth project applications are due on March 1, 2022.
4. **Guest Speaker – Melissa Ratcliff, Dane County Broadband Task Force chairwoman.** Ratcliff discussed the history of the task force and its goals, which include: create a greater understanding of broadband access challenges, prepare local partners in Dane County to have the background and knowledge to apply for various grants and funding to expand access; increase awareness of issues those without reliable Internet access face, and more. The task force first met in July 2020 and continues to meet. An Internet access survey will be mailed out to county residents in March 2022. The task force's goal is to provide recommendations to the county board in June 2022.
5. **Approval of Minutes from Meetings of November 17, 2021.** Carolyn Clow (V. of McFarland) made a motion to approve the minutes, seconded by Tim Swadley (C. of Stoughton) and approved on a voice vote.
6. **Treasurer's Report.** Treasurer Bill Burns (C. of Middleton) gave a financial report, noting that membership dues payments for 2022 are still coming in. Paul Esser (C. of Sun Prairie) made a motion to approve the treasurer's report as submitted, seconded by Mary O'Connor (C. of Monona) and approved on a voice vote.

7. **Reports From External Committees/Boards/Commissions.**
  - a. **Lakes & Watershed Commission (Susan West):** Forbes McIntosh reported that there is a Lakes and Watershed meeting tonight, with aquatic plant and invasive species management on the agenda.
  - b. **Capital Area RPC (Maureen Crombie, Heidi Murphy, Jim Schuler):** Forbes McIntosh noted that Fitchburg and Waunakee have USA amendment hearings this week before CARPC.
  - c. **DaneCom Governing Board (Valerie Zisman, Abigail Lowery, Melissa Ratcliff):** No report.
  - d. **Greater Madison MPO (Mark Opitz, Doug Wood, Dorothy Krause):** Forbes McIntosh reported the MPO met last week and passed a resolution approving amendment to Transportation Improvement Plan and more.
  - e. **Yahara CLEAN Compact Steering Committee (Carolyn Clow):** Carolyn Clow (V. of McFarland) said this committee is finishing up the final report and recommendations which should be available soon.
  
8. **Legislative Update.** Forbes McIntosh said the 2021-22 legislative session is nearing its end and there is a flurry of activity. New legislation to note are bills that would prohibit local levy limit adjustments for certain transportation user fees and creating transportation utilities to fund road projects.
  
9. **Other Items/New Business.**
  - a. **Upcoming events:**
    - DCCVA Roundtable Discussion: Zoning code rewrites and recodification – 12 p.m. Wednesday, January 26, 2022 (virtual). This event will be hosted by Bob Wipperfurth (Village of Windsor) and Adam Sayre (City of Verona), with Sayre discussing his experiences with zoning code rewrites.
    - DCCVA Procurement/Contracting Workshop – (12 p.m. Wednesday, Feb. 9) (virtual). This event will be led by Carolyn Clow (Village of McFarland), with a brief presentation and time for Q&A.
  
10. **Membership General Discussion.**
  - a. **Return to in-person meetings.** No verbal comments, but a few messages were left in the chat room about different municipalities' plans to return to in-person meetings.
  - b. **ARPA funds.** No comments.
  - c. **Speaker ideas for future meetings.** Carolyn Clow suggested Edgerton fire/EMS consolidation as possible topic/guest speaker.
  
11. **2022 Meetings.**
  - o Wednesday, March 9, 2022, 5 p.m. – In-person (City of Middleton virtual host)

- Wednesday, May 11, 2022, 5:30 p.m. (annual meeting) – In-person (possible outdoor venue)
- Wednesday, July 13, 2022, 12 p.m. – Virtual
- Wednesday, Sept. 21, 2022, 5 p.m – In-person
- Wednesday, Nov. 16, 2022, 12 p.m. - Virtual

12. **Adjourn.** Paul Esser (C. of Sun Prairie) made a motion to adjourn the meeting at 1:22 p.m., seconded by Carolyn Clow (V. of McFarland), and approved on a voice vote.